FACULTY INFORMATION SHEET FOR 2019 SPRING COMMENCEMENT & DEGREE CELEBRATIONS

George Mason University Commencement  
**FRIDAY, May 17, 2019 at 10:00 a.m.**  
EagleBank Arena  
*Faculty please meet at 8:15 am in the Center for the Arts Concert Hall Lobby*

College/School Degree Celebrations are scheduled May 15 through 18, see schedule at:  
https://www2.gmu.edu/spring-graduation

George Mason University strongly encourages faculty to participate in university commencement and associated degree celebrations. If you are planning on participating in any of these events, you will be required to wear regalia.

**SCHEDULE FOR DAY OF COMMENCEMENT, FRIDAY, May 17**  
*NOTE: Commencement has moved to FRIDAY MORNING, NOT SATURDAY*

8:15 am: Continental breakfast and robing for the faculty, marshals, and doctoral candidates and their faculty advisors in the Concert Hall, Lobby.

9:30 am: The procession to the EagleBank Arena begins from the Mason Pond Drive.

10:00 am: The Commencement ceremony begins. Approximate length – two hours.  
*Only the Platform Party will meet in the Hospitality Room, EagleBank Arena.*

Note: Guest tickets are not required for the 2019 Spring Commencement.

**HOODING DOCTORAL CANDIDATES:**  
Faculty advisers are invited to stand with and hood their doctoral students during the Commencement ceremony. *(Doctoral Candidates are hooded only at Commencement)*

To participate and hood your doctoral candidate on **Friday, May 17**, please consider the following details:

- If you do not own regalia, please contact the University Bookstore to order regalia by calling 703.993.2666 / sm366@bncollege.com (please see note below regarding regalia rental).
- On May 17, plan to arrive at the **Concert Hall Lobby no later than 8:30 a.m.** A continental breakfast will be available before the lineup begins.
- The University Marshals will then direct you and your doctoral candidate for the doctoral processional lineup.
- You will process in with and be seated next to your student. At the appropriate time, the marshals will bring you and your student up to the stage. You will hood your student on stage and then proceed back to the seating area.
- Finally, please reply to University Marshal, Janette Muir, jimuir@gmu.edu, to acknowledge that you intend to participate in the ceremony with your doctoral candidate. Be sure to include your name and the name of the candidate.
REGALIA INFORMATION

To support faculty participation, the University will pay for the rental of regalia through the George Mason Bookstore by any faculty member who will make the commitment to attend and act as a marshal for the ceremonies. Please register at this [link](#) to be added to the marshals list: We need as many marshals as possible, but at a minimum one per department. The marshals help is critical for the success of the ceremony.

If you ordered rental regalia from the bookstore for the December or May 2018 graduations, you will be receiving an e-mail from them confirming your specific regalia information. Please respond with your intention to participate. If you rented regalia last year and do not receive an e-mail from the Bookstore by March 20, please e-mail sm366@bncollege.com. If you did not rent regalia from the bookstore during 2018 please call 703-993-3870 (3-3870) to place your order. You may also email sm366@bncollege.com with questions.

The **deadline to order the rental regalia is April 18, 2019**. After that deadline, faculty may still order regalia, but will be charged a late fee of $25.00. The University will not be responsible for this charge.

The rental regalia for Spring will be available for pick up starting May 1, 2019. Faculty ordering after the deadline should expect a delay in receiving regalia. You may call to see if it is in before you make the trip in to the store. **The Bookstore requires the return of all rental regalia at the conclusion of the ceremonies on May 18.** Bookstore representatives will be at the EagleBank Arena Lobby near the Hospitality Room to collect regalia after Commencement on May 17. George Mason University follows the guidelines for regalia established by the American Council of Education.

We look forward to seeing you at our graduation ceremonies. Thank you for your participation!

For questions concerning the ceremonies please contact Julie Gladbach at University Events, Office of Communications & Marketing. gladbac@edu or 703.993.8844.

For questions concerning regalia contact the University Bookstore at sm366@bncollege.com